



**Quality Committee Meeting Minutes  
March 10, 2009 - 4 p.m.  
15506 County Line Road, Suite 104  
Spring Hill, FL 34610**

**Committee Members Present: Dr. Steven Kanakis, Chair; Sister Roberta Bailey, Joe Mascaro, Lydia Pinkowski**

**Committee Members Unexcused: Denise Gill, Beth Rawls**

**Coalition Staff Present: James Farrelly, Nicole Flechas, Nicole Gonzalez, Ramute “Jak” Jakubauskas, Betsy Kier**

**Others Present: Tom Scheffey, CDS**

**I. Welcome and Call to Order**

Dr. Steven Kanakis, Chairperson, called the meeting to order at 4:08 p.m. All members, staff and guests introduced themselves. The committee reviewed the draft minutes from the February 17, 2009 meeting. Sister Roberta requested that on page 3 the line reading: “Ms. Jones was thanked for her time.” be changed to read: “Ms. Jones was thanked for her time and her presentation.”

Dr. Kanakis asked for a motion to approve the minutes from the February 17, 2009 meeting with the stated correction. Sister Roberta moved to approve the minutes with the correction and Mr. Mascaro seconded the motion. All were in favor with no abstentions and the motion carried.

Mr. Farrelly updated the Committee about the book program through Dolly Parton’s Imagination Library Foundation. He stated he had met with the CEO of United Way of Pasco who informed him that their agency will not be participating in this initiative at this time. Mr. Farrelly stated that it was crucial to locate another agency in Pasco County that would partner with the Coalition to sponsor this program. He has been in communication with Kids First of Pasco on becoming involved. Coalition staff will present additional information at the next Committee meeting.

**II. 2008-2009 Quality Initiatives: Ms. Nicole Flechas, Quality Manager**

- **Quality Initiatives Spending Update**

Ms. Flechas informed the Committee that the Quality Budget has been expended by 41%, with 57% of the budget committed. The Committee was informed they may have

to look at other spending initiatives including the book program. Since the incentive program has only been in place since November, Coalition staff feels that the funds will be expended. Ms. Flechas will be attending upcoming provider meetings to assist with any applications.

**III. 2008-2009 Quality Enhancement Initiative: Nicole Flechas, Quality Manager**

- **Presentation of Applications for Review/Approval**

Ms. Flechas informed the Committee that several new applications had come in and distributed the information to the Committee for review.

Discussion followed on the types of items that providers were requesting for reimbursement through the Provider Support Initiative. Mr. Farrelly explained that all expenses are verified by the Coalition's Fiscal Manager as being reimbursable through the State. Over \$8,500.00 will be distributed for the March applications and an e-mail will be sent to all providers announcing this distribution.

Dr. Kanakis requested a motion to accept the applications for reimbursement. Mr. Mascaro made a motion to accept the Quality Enhancement Initiative amounts as recommended and Sister Roberta seconded the motion. All were in favor with no abstentions and the motion carried.

**IV. Discussion, 2009-2010 Quality Spending Survey**

Ms. Flechas explained that a survey had been e-mailed to all providers as well as Committee members to obtain input on what types of reimbursements should be planned for during the next year. The new budget will begin 7/1/2009 and Coalition staff is trying to anticipate needs and will have a draft budget prepared for the April meeting.

**V. Public Input**

Mr. Farrelly announced that Tom Scheffey will be leaving CDS to pursue other goals.

**VI. Adjournment**

Dr. Kanakis requested a motion to adjourn the meeting; Sister Roberta so moved. Without any further discussion, Dr. Kanakis adjourned the meeting at approximately 4:25 p.m.

The next meeting of the Quality Committee will be held on Tuesday, April 14, 2009 at 4 p.m.

Respectfully submitted by,  
Ramute "Jak" Jakubauskas  
Administrative Assistant