



EXECUTIVE COMMITTEE MEETING
November 13 2008, 8:30 a.m.
15506 County Line Road, Suite 104
Spring Hill, FL 34610

AGENDA

- I. Call to Order**
- II. Adoption of Minutes, 10/16/08 and 10/30/08**
- III. Applications from Prospective Board Members**
 - (Tiffany Largie)
- IV. Memoranda of Understanding: Pasco/Hernando Head Start**
- V. Revision to CDS Contract, 2008-2009**
- VI. Revision to Coalition budget, 2008-2009**
- VII. Cost Estimate, Short Term Disability Insurance**
- VIII. Job Descriptions for Review / Approval:**
 - Training Specialist
 - Screening Specialist
 - Administrative Assistant (revision)
- IX. Discussion: For Cause Substance Abuse Testing**
- X. Staff Update**
- XI. Proposed Board Agenda Contents:**
 - Revision to CDS Contract, 2008-2009
 - Revision to Coalition Budget, 2008-2009
 - Approval of Lease, Suite 203
 - Provider Incentive Funding: Ms. Nicole Flechas

- **Memoranda of Understanding: Pasco/Hernando Head Start**

- **Policy Review**
 1. **Fiscal and Accounting Policies, 3rd Reading**
 2. **Personnel Policy, 2nd Reading**
 3. **Payroll Policy, 2nd Reading**
 4. **Contract Management Policy, 2nd Reading**

XII. Public Input

XIII. Adjournment