



## **BOARD OF DIRECTOR'S MEETING MINUTES**

**Meeting:** Early Learning Coalition of Pasco and Hernando Counties, Inc.  
Board of Directors Meeting

**Day/Date/Time:** Thursday, August 28, 2008 – 8:30 a.m.

**Location:** Office of The Early Learning Coalition  
15506 County Line Road  
Spring Hill, FL 34610

**Board of Director Members Present:** Curt Bromund, Dave Meglay, Denise Gill, Jean Rags, Lisa Hammond, Lydia Pinkowski, Beth Rawls, Jim Cook, Sister Roberta Bailey, Patricia Wisman

**Board of Director Members Excused:** Joe Mascaro, Steve Davis, Sonya Jackson, Elizabeth Callaghan, Nicole Miller, Mary Beth Wehnes, Susan Arnett

**Coalition Staff Present:** Jim Farrelly, Angela Westmoreland, Betsy Kier, Maryrose Wersan, Pattie Eacobacci, Ljuba Sevic, LuAnn LaCava

**Guests Present:** Judi Maloy, Tom Scheffey, Jack Hamilton

### **I. Welcome and Call to Order**

Chairperson, Ms. Lisa Hammond called the meeting of the Early Learning Coalition of Pasco and Hernando Counties, Inc. Board to order at approximately 8:40 a.m. A quorum was present.

### **II. Action Items**

- **Adoption of Agenda**

Ms. Hammond asked that the agenda be reviewed for adoption. The agenda was accepted as written. (**Action Item #0708-55**)

- **Approval of Minutes, July 24, 2008 Board Meeting**

Ms. Hammond requested a motion to approve the July 24, 2008 minutes. Board Member, Ms. Jean Rags made a motion to approve and Board Member, Dr. Burt Harres seconded the motion; all were in favor with no abstentions and the motion carried. (**Action Item #0708-56**)

- **Treasurer's Report**  
**Ms. Jean Rags**

**Monthly Statement of Financials – June Interim 2008**  
**Ms. Jean Rags, Coalition Treasurer/Board Member**

Ms. Rags reviewed the Financials. Ms. Hammond requested a motion for approval. Dr. Harres moved to accept this motion, Board member, Mr. Dave Meglay seconded. All were in favor with no abstentions and the motion carried. (**Action Item #0708-57**)

- **Recommendation, Adoption of 2008-2009 Quality Budget (Action Item #0708-58)**

Chair of the Quality Committee, Dr. Steven Kanakis, asked the Executive Director, Mr. Jim Farrelly to present the highlights of the 2008-2009 Quality budget. Mr. Farrelly presented a summary of the Quality Budget for 2008-2009 (attached).

Dr. Kanakis requested a motion to approve the 2008-2009 Quality budget. Ms. Rags moved to accept this motion. Mr. Meglay seconded the motion; all were in favor with no abstentions and the motion carried.

**III. Remarks from the Chair Ms. Lisa Hammond  
and Executive Committee Report**

No remarks at this time.

**IV. Quality Committee Dr. Steven Kanakis**

- **Spending Report, 2007-2008**  
**Ms. Nicole Flechas, Quality Manager**

Ms. Flechas gave a power point presentation with details regarding the following areas of Inclusion:

- ❖ Provider Trainings
- ❖ Parent Trainings
- ❖ Inclusion Materials
- ❖ Mental Health Services
- ❖ Dental Services
- ❖ New Provider Orientation Packets

- ❖ Scholarship Opportunities for Early Learning Professionals
- ❖ Community Outreach Van
- ❖ Quality Initiatives

**V. Executive Director Report, Mr. Jim Farrelly**

Mr. Farrelly introduced Sister Roberta Bailey as the Coalition's newest Board member. Sister Roberta accepted this position after Ms. Toni Watkins retired from Board membership in order to dedicate more time to her family and her child care center. Mr. Farrelly will be delivering a plaque to Ms. Watkins in honor of her Board membership.

- **Update, Strategic Planning Process**

The second and last session of Strategic Planning has been incorporated into the September 25, 2008 Board meeting. Dr. Marce O'Brien will assist the Coalition in establishing goals to be accomplished.

- **Humana – Tampa Bay Grant**

A grant has been submitted to Humana of Tampa Bay. If the \$100,000 grant is awarded to the Coalition, it will be used to acquire a mobile classroom, wrapped with the Coalition's logo. Also, the Coalition has a \$7,500 grant request to the Community Foundation of Hernando County. If received, contributions are also intended for the same purpose as the Humana Grant.

CDS has received a \$25,000 grant from the Pasco County government. This grant was awarded last week. Mr. Farrelly thanked Ms. Betsy Kier, author of the grant, as well as Board member Steve Davis and Carol Eurtion of CDS for their assistance in representing the Coalition to help achieve this grant award.

- **Policies for Review**

- **-Budget Re-alignment (1<sup>st</sup> reading)**

Included in the Board packets was a first reading of the Budget Re-alignment Policy (attached).

**VI. Central Agency Utilization Report**

Board member, Mr. Curt Bromund presented the Central Agency Utilization Report. The number of children served by VPK as well as those remaining on the wait list was reported for both Pasco and Hernando Counties. Discussion ensued regarding the waitlist, which is now in excess of 924. It was the consensus of the board to re-visit this issue at the September meeting. After further discussion, Ms. Hammond proposed that re-determination be scheduled for every three months and requested a motion to this effect. Mr. Meglay moved to accept the motion, Dr. Kanakis seconded. All were in favor with no abstentions and the motion carried.

**VII. New/Unfinished Business**

None

**VIII. Adjournment**

This meeting of the Early Learning Coalition of Pasco and Hernando Counties, Inc. Board of Directors adjourned at approximately 9:40 a.m.

Respectfully Submitted by:  
Angela Westmoreland  
Administrative Assistant